

APPENDIX 4—COMMENTS OF FIRE
OFFICER, NOW WITHDRAWN

Olson Kendra

From: KEVIN.CLOSE@london-fire.gov.uk
Sent: 24 February 2012 09:26
To: Olson Kendra
Subject: RE: Newroz event
Attachments: CO8 job.docx

Hi Kendra,

Thanks for your email, I am just in the process of replying to Azru confirming that the documentation appears ok.

For your information I have already issued a letter to yourselves withdrawing my representation, dated the 14th Feb and attach a copy.

Regards

Kevin Close
Inspecting Officer
Barnet, Enfield and Haringey Borough Team
Fire Safety Regulation:North West Area 1
London Fire Brigade
020 8555 1200. ext; 38256
Fax 020 8807 7196
E-mail:- firesafetyregulationNW@london-fire.gov.uk

From: Olson Kendra [<mailto:Kendra.Olson@haringey.gov.uk>]
Sent: 23 February 2012 15:10
To: CLOSE, KEVIN
Cc: Barrett Daliah
Subject: FW: Newroz event

Hi Kevin,

Please let us know if you are happy with the additional information received or if your representation still stands.

Many thanks,

Kendra Olson
Licensing Administrator
Haringey Council
Tel: 020 8489 5544
E-mail: kendra.olson@haringey.gov.uk

From: Kurdish Community Centre KCC [<mailto:kurdscentre@gmail.com>]
Sent: 22 February 2012 16:00
To: KEVIN.CLOSE@london-fire.gov.uk
Cc: Olson Kendra
Subject: Re: Newroz event

Dear Kevin,

I have sent you below message a while ago, but did not get any respond if you are happy with my reply. I have made further amendments based on the Building Control's comments on the some of the documents which I have attached.

If you have any other queries, please contact me.

Kind regards

Arzu Pesmen
Chair for Kurdish Community Centre
07861800823

On Mon, Feb 13, 2012 at 2:58 PM, Kurdish Community Centre KCC <kurdscentre@gmail.com> wrote:

Hi,

Sorry for late reply. I was abroad and came back yesterday. As requested I attached updated EMP, large event application form and Risk Assessment.

If you have any other queries, please contact me.

Kind regards

Arzu Pesmen
Chair for Kurdish Community Centre
07861800823

On Fri, Feb 3, 2012 at 3:25 PM, <KEVIN.CLOSE@london-fire.gov.uk> wrote:

Hi Aruz

Just to follow up on our statutory licence meeting today, there are a couple of items that require to be amended on the documentation.

The times will have to be amended as agreed.

The clicker system will have to be included and explained in the EMP and risk assessment.

The emergency exit signage from the rear of stage, ensure that it is facing the correct way for the occupants to direct them to safety.

Ensure that the separation method and distance from the cooking is noted within the fire risk assessment.

Detail on the risk assessment how the emergency exits are secured during the event, are they secured or simply pushed together and that they are permanently manned.

How you are to either extinguish or ensure that the cooking coals are cold before disposal.

I will comment on the emergency policy and procedures when I am in receipt of the document, if necessary.

Regards.

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LONDON FIRE
AND EMERGENCY
PLANNING AUTHORITY

Fire Safety Regulation: North West Area 1
169 Union Street London SE1 0LL
T 020 8555 1200 x38795
F 020 8536 5930
Minicom 020 7960 3629
www.london-fire.gov.uk

Ms D Barrett,
Lead Licensing officer
Haringey Council Licensing Authority
Techno Park
Ashley Road
London
N17 9LN

London Fire and Emergency Planning
Authority runs the London Fire Brigade

Date 14th February 2012
Our Ref FS/31/13700

Dear Daliah

LICENSING ACT 2003

Premises: Newroz Festival, Finsbury Park, London. N4 2DE

I confirm that the matters detailed in this Authority's letter and schedule dated 10th February 2012, about which this authority intended to make a representation to the Licensing Authority, have now been addressed to this Authority's satisfaction.

Accordingly, this Authority is withdrawing its representation.

This letter is without prejudice to the powers of the licensing authority and to any requirements or recommendations that may be made by enforcing authorities under other legislation. It is also without prejudice to any requirements or recommendations that may be made by this Authority under the Regulatory Reform (Fire Safety) Order 2005 or the Petroleum (Consolidation) Act 1928. All alterations should comply with the appropriate provisions of the current Building Regulations.

Any queries regarding this letter should be addressed to the person named below. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,

for Assistant Commissioner (Fire Safety Regulation)
Fire and Community Safety Directorate
firesafetyregulationNW@london-fire.gov.uk

c.c.: Mrs Arzu Pesman, Kurdish Community Centre, Fairfax Hall, 11 Portland Gardens, London. N4 1HU

Reply to Kevin Close
Direct T 020 8555 1200 Ext 38256

Olson Kendra

From: Kurdish Community Centre KCC [kurdscentre@gmail.com]
Sent: 22 February 2012 16:00
To: KEVIN.CLOSE@london-fire.gov.uk
Cc: Olson Kendra
Subject: Re: Newroz event
Follow Up Flag: Follow up
Flag Status: Red
Attachments: revEvent_Safety_Management_Plan2_2012.doc;
revRisk_Assessment_&_Health_Safety_24012012.doc; revEmergency evacuation
plan_Newroz_2012.doc; revEvent team & Responsibilities28012012.doc; revNewroz
2012 Chain of Command.doc; revNewroz 2012 Event Safety Officer Role &
responsibilities.doc

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Kevin Close

Inspecting Officer

Barnet, Enfield and Haringey Borough Team

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Fax 020 8807 7196

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Ms D Barrett,
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Date 14th February 2012
Our Ref FS/31/13700

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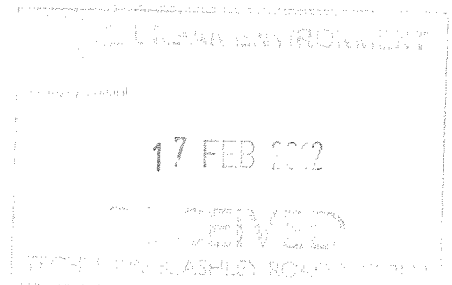
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Yours faithfully,

for Assistant Commissioner (Fire Safety Regulation)
Fire and Community Safety Directorate
firesafetyregulationNW@london-fire.gov.uk



c.c.: Mrs Arzu Pesman, Kurdish Community Centre, Fairfax Hall, 11 Portland Gardens, London. N4 1HU

Reply to Kevin Close
Direct T 020 8555 1200 Ext 38256

Olson Kendra

From: KEVIN.CLOSE@london-fire.gov.uk
Sent: 10 February 2012 14:45
To: Barrett Daliah
Cc: Olson Kendra
Subject: Newroz

Hi Dale

Just to let you know that I have today organised a representation letter to be sent to Arzu and yourself as they have not yet responded to my email request for additional information to be included within the risk assessment, or any confirmation that this will be completed. As the consultation period is now up I thought that this would be the appropriate course of action.

Regards

Kevin Close
Inspecting Officer
Barnet, Enfield and Haringey Borough Team
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London Fire Brigade
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Fax 020 8807 7196
E-mail:- firesafetyregulationNW@london-fire.gov.uk

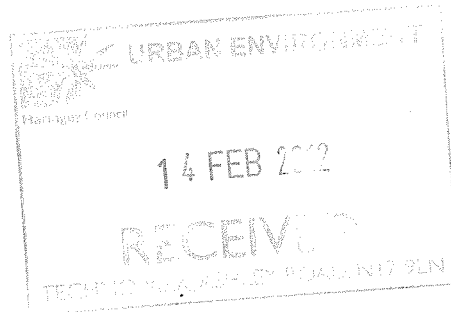
For fire safety advice please go to <http://www.london-fire.gov.uk/YourSafety.asp>

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For more information please visit <http://www.symanteccloud.com>



Ms D Barrett
Lead Licensing Officer
Haringey Council Licensing Authority,
Techno Park
Ashley Road
Tottenham
London
N17 9LN



London Fire and Emergency Planning
Authority runs the London Fire Brigade

Date 10/02/2012
Our Ref FS/31/13700

Dear Daliah

LICENSING ACT 2003

Premises: Newroz Event, Finsbury Park, London. N4

With reference to the application dated 4th January 2012 the application has been examined and **the Fire Authority want to make a representation** to the Licensing Authority in relation to this application.

The applicant has been informed that the Fire Authority will be making a representation to the Licensing Authority.

The items that are of concern to this authority are detailed on the attached schedule.

The Fire Authority has not received all of the information required in sufficient time and has not therefore, been able to form a judgement as to whether the public safety objective of the Licensing Act has been adequately addressed.

Please advise me, at your earliest convenience, of the date and time of the Licensing Committee Hearing.

Should these matters be resolved to the satisfaction of this Authority at least 2 days prior to the Licensing Committee Hearing the representation will be withdrawn.

Any queries regarding this letter should be addressed to the person named below. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,

for Assistant Commissioner (Fire Safety Regulation)

Fire and Community Safety Directorate
firesafetyregulationNW@london-fire.gov.uk



SCHEDULE

Schedule referred to in the letter reference FS/31/13700 under the Licensing Act 2003, issued by the London Fire and Emergency Planning Authority on 10/02/2012.

Where appropriate, a plan may form part of this Schedule to illustrate the steps which, in the opinion of the fire authority, need to be taken in order to promote the public safety objective.

NOTE : Notwithstanding any consultation undertaken by the fire authority, **before** you make any alterations to the workplace, **you** must apply for local authority building control department approval (and/or the approval of any other bodies having a statutory interest in the premises) if their permission is required for those alterations to be made.

Licensing Objective not adequately addressed	Location and detail of matters which are considered to put people at risk in the event of a fire emergency	Steps considered necessary to promote the public safety licensing objective
Public Safety	The Fire risk assessment requires updating to include or amend; How the attending numbers are to be regulated, Confirmation of emergency signage within the rear of stage area, Cooking facility safety measures; what is the distance separation from public, how to safely dispose of coals.	Revise the fire risk assessment.
Public Safety	No emergency plan details received.	Forward a copy of the emergency plan.

Data Protection Act 1998: The information you have given on this form will be processed by London Fire Emergency Planning Authority for the purpose of **fire and emergency planning and control**. We will keep your details secure and will not disclose them to other organisations or third parties (except contractors or suppliers working on our behalf) without your permission unless we are legally required to do so.

For more information about how we use your personal information, see our notification entry (Z7122455) www.informationcommissioner.gov.uk or visit: www.london-fire.gov.uk

Olson Kendra

From: Kurdish Community Centre KCC [kurdscentre@gmail.com]
Sent: 13 February 2012 14:58
To: KEVIN.CLOSE@london-fire.gov.uk
Subject: Re: Newroz event
Attachments: upatedEvent_Safety_Management_Plan2_2012.doc;
updatedLarge_Event_Application_Form_Newroz_2012.doc;
updatedRisk_Assessment_&_Health_Safety_24012012.doc

Hi,

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For more information please visit <http://www.symanteccloud.com>

Olson Kendra

From: Barrett Daliah
Sent: 03 February 2012 15:41
To: Olson Kendra
Subject: FW: Newroz event
Follow Up Flag: Follow up
Flag Status: Red

From: KEVIN.CLOSE@london-fire.gov.uk [mailto:KEVIN.CLOSE@london-fire.gov.uk]
Sent: 03 February 2012 15:26
To: kurdscentre@gmail.com
Cc: Barrett Daliah
Subject: Newroz event

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